

Are you new to RSS feeds? Here is a brief guide to help you understand the importance of feeds and assist you to view our Feeds!

What is RSS?

Really Simple Syndication (RSS) is a lightweight XML format designed for sharing headlines and other Web content. Think of it as a distributable "What's New" for a website.

RSS is a family of Web feed formats used to publish frequently updated works. Web feeds benefit publishers by letting them syndicate content automatically. They benefit readers who want to subscribe to timely updates from favored websites or to aggregate feeds from many sites into one place. RSS feeds can be read using software called an "RSS reader", "feed reader", or "aggregator", which can be web-based, desktop-based, mobile device or any computerized Internet-connected device. A standardized XML file format allows the information to be published once and viewed by many different programs. The user subscribes to a feed by entering the feed's URI (often referred to informally as a "URL", although technically, those two terms are not exactly synonymous) into the reader or by clicking an RSS icon in a browser that initiates the subscription process. The RSS reader checks the user's subscribed feeds regularly for new work, downloads any updates that it finds, and provides a user interface to monitor and read the feeds.

Why our RSS?

RSS is a 21st Century de facto standard for publishing news. RSS Feeds keep you up-to-date with all the latest ILA news and events. By subscribing to our feed, you will receive up-to-the-minute information right to your desktop / RSS readers. Users just love RSS for its ease of use, convenient reading format and ability to subscribe/unsubscribe to RSS Feeds at any moment.

Guide to view our Feeds

For Windows Vista Users

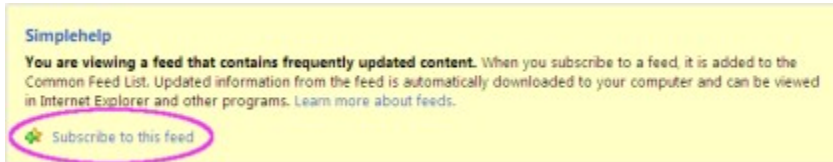
This brief tutorial will guide you in adding RSS feeds to the Windows Vista Sidebar (steps 1 to 6), the Internet Explorer 7 or above (steps 7 -14) and Microsoft Outlook 2007 (steps 15-16). You can choose the option which suits you the best.

1. Start by opening Internet Explorer. Visit the ILA Website <http://www.ila-net.org> and click on the orange RSS button.

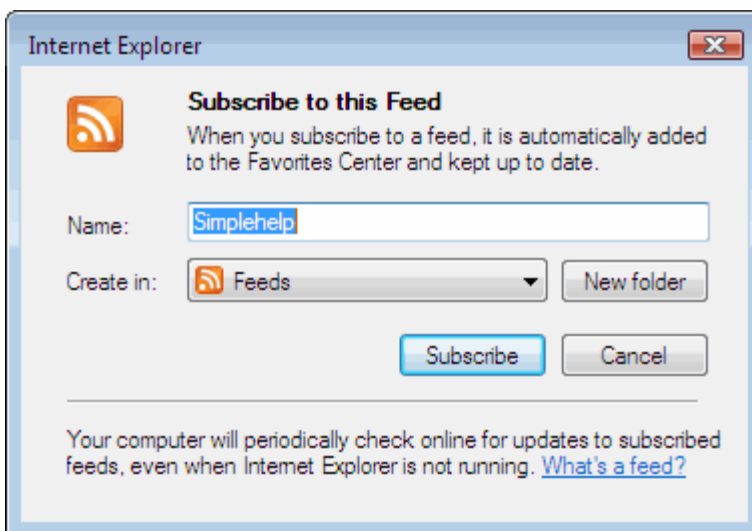



Note: This tutorial assumes that your using Internet Explorer 7 (IE7) or above. In case you're using any previous versions of IE, kindly upgrade to IE7 which has a built-in RSS reader, making it easier than ever to identify, subscribe to, and access RSS feeds. Click [Here](#) to download latest version of Internet Explorer.

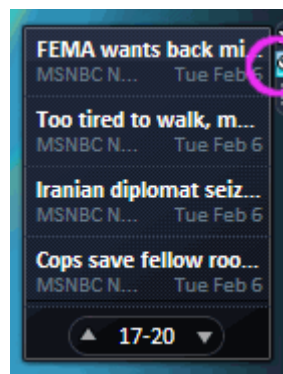
2. Select **Subscribe to this feed**



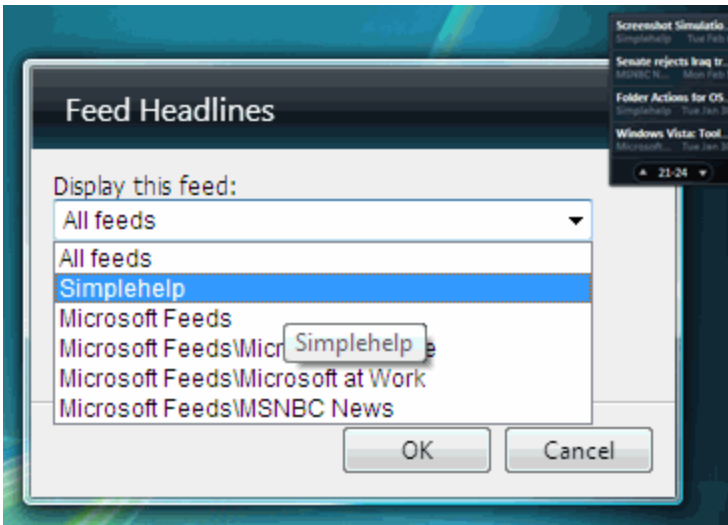
3. Give the feed a **Name** (say **International Leadership Association** or in this example below **SimpleHelp**) and if you'd like, create it in a new folder. When you're ready, click **Subscribe**



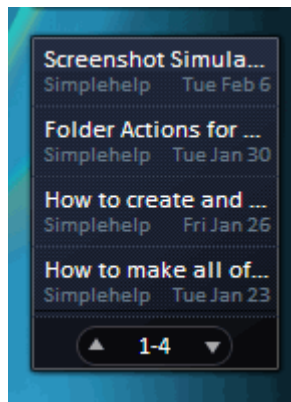
4.  Back in the Sidebar, move your mouse cursor over the RSS gadget, and click the (very small) **Tool** icon in the upper right corner (see image below).



5. The feed you just subscribed to in Internet Explorer will now be available in the list of feeds to display. Select it, and then click **OK**.

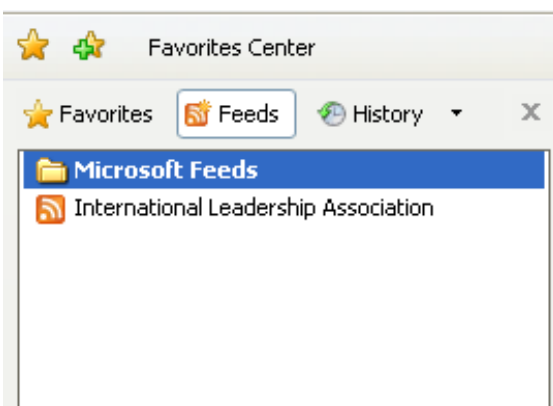


6. And now the RSS gadget will display the feed.



After you have subscribed to an RSS feed, you can also access it directly from the *Feeds* toolbar in the *Favorites Center* in Internet Explorer 7 or above.


7. Click **FAVORITES CENTER**  button
The *Favorites Center* toolbar appears.

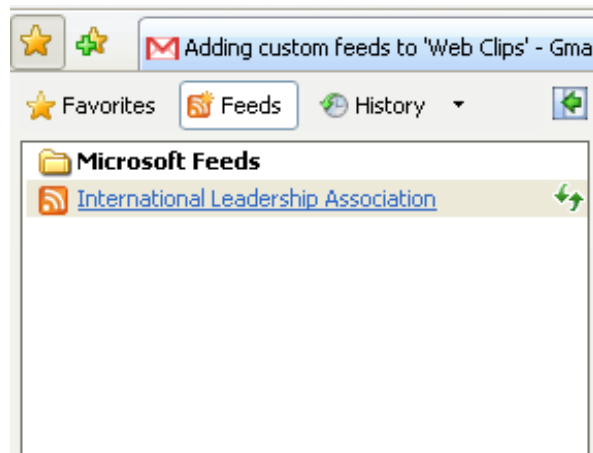


8. Click **FEEDS**  **Feeds** button

The *Favorites Center* pane refreshes to display the RSS feeds you are subscribed to.

9. To determine when a feed was last updated, hover your mouse over the desired feed
A box appears telling you how many new or updated stories have been added to the feed and how recently it was updated.

10. OPTIONAL: To refresh a feed, hover your mouse over the desired feed » click **REFRESH THIS FEED** 
The most current stories and updates are added to the feed.



11. OPTIONAL: To configure a feed's properties,

From the *Favorites Center* toolbar, [access the feed page](#) . From the feed page, right-click on the feed and **select Properties**.
The *Feed Properties* dialog box appears

Feed Properties

Name:

Address:

Update schedule
Your computer checks this feed for new updates on a specified schedule.

Use default schedule
Default: 1 day

Use custom schedule
Frequency:

Automatically download attached files

Archive
Set the maximum number of updates you want saved for this feed. Changes take effect when the feed is updated.

Keep maximum items (2500)

Keep the most recent items only
Number of items:

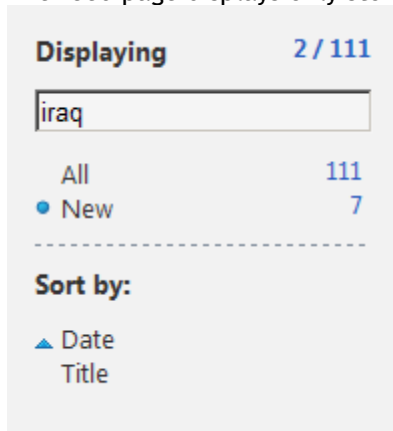
[About feeds](#)

Make appropriate changes (e.g., edit feed name, set feed update schedule, change feed archive options). To save changes, click **OK**. The new settings are saved.

12. To view a feed, click the feed title
Internet Explorer displays the selected feed page.
The *Favorites Center* toolbar closes.

13. To search for feed stories by topic, in the feed page text box, type a keyword
NOTES:
Stories matching the keyword are selected as you type; there is no search button.

The feed page displays only stories related to the keyword; other stories are filtered out.



14. To read a full article, from the RSS feed page, click the article title

OR

Click **GO TO FULL ARTICLE** →

Internet Explorer displays the full article at the feed provider's main site.

Outlook 2007 users have two ways to subscribe to RSS Feeds:

15. By default Outlook 2007 and Internet Explorer 7 share subscription information for **RSS Feeds**, this allows you to view RSS Feeds in either program. If your Internet Explorer RSS Feeds aren't listed in the **RSS Folder** in Outlook 2007, see [Share the same RSS Feeds list between Windows Internet Explorer and Outlook](#).

16. **Add the RSS Feed manually to Outlook 2007:** In Outlook 2007, in the Navigation Pane, right-click the **RSS Feeds** folder, and then click **Add a New RSS Feed**. Enter <https://www.ila-net.org/ILAFeeed.xml> into the **New RSS Feed** dialog box, and then click **Add**.

Note: Outlook 2003 and older versions don't support RSS Feeds.

For Windows XP / Linux / Mac Users

We highly recommend using Internet Explorer 7 or above for Windows XP Users so that they can view our RSS feeds inside Internet Explorer. Windows XP Users can also view our feeds in Microsoft Outlook 2007. The steps for adding our feeds to either of these are same as for Windows Vista Users. However, since Windows XP/ Linux/ Mac OS doesn't have default Sidebar, you cannot get desktop alerts unless

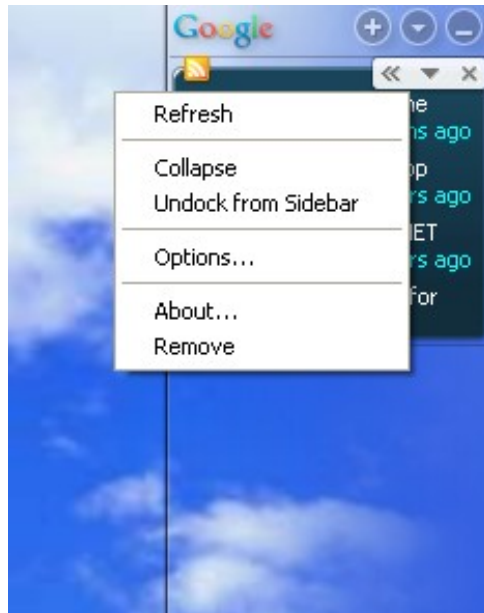
you use some form of Desktop RSS Reader. We recommend using Google Desktop as it's similar to Windows Sidebar and a tad more powerful. Click [here](#) to install Google Desktop. After installation, follow these steps:

First, if the Web Clips Gadget displaying RSS Feeds or news doesn't show up, open the 'Add gadgets' window by clicking the + button at the top of your sidebar. Then,

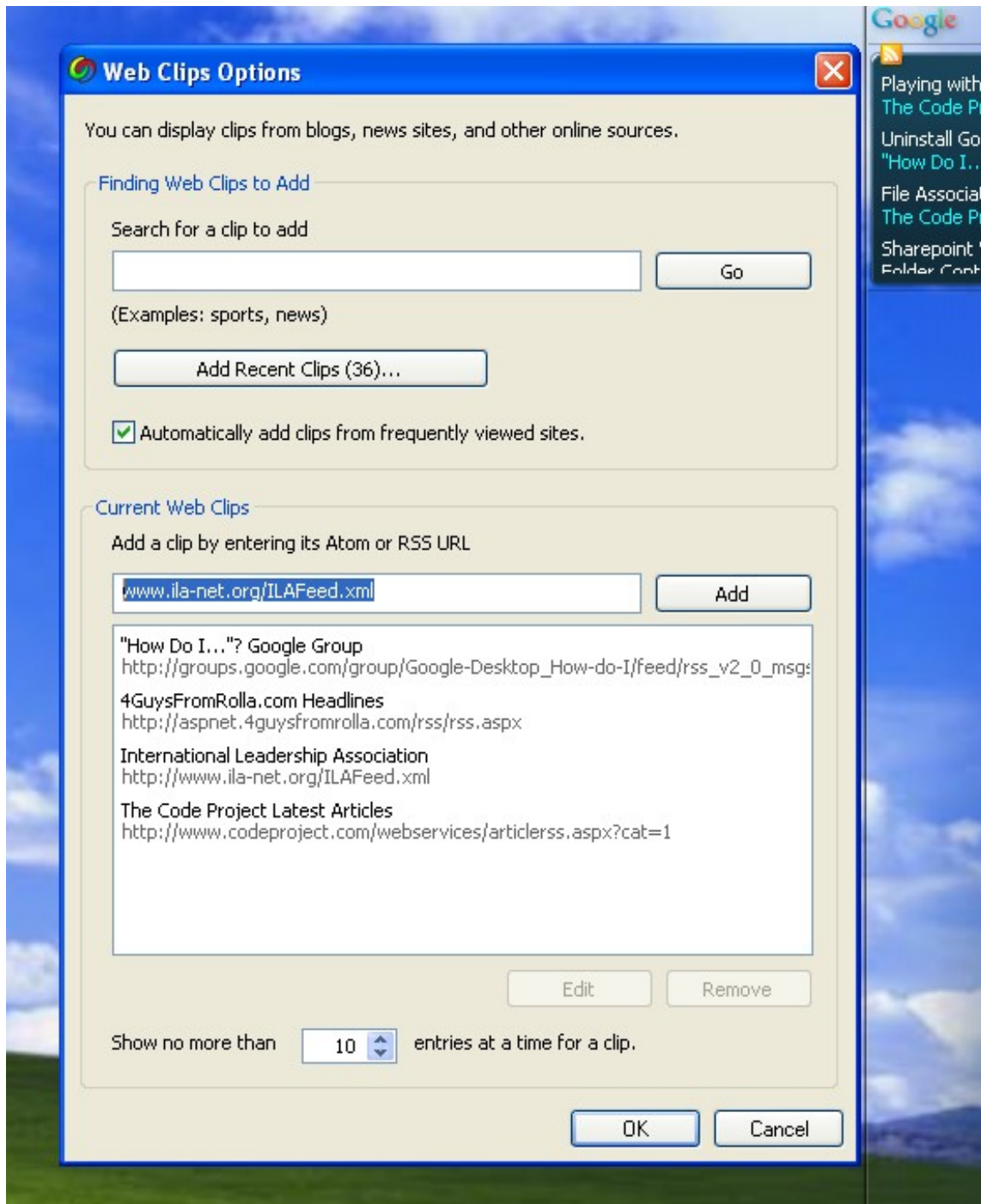
- Click the **Recommendations** link on the left side of the 'Add gadgets' window.
- Look for gadgets in the [Desktop Gadget gallery](#). Double click on Web Clips gadget.



Once the Web Clips Gadgets Shows up, click on the down arrow as shown and select Options.



Then enter www.ila-net.org/ILAFed.xml in the Current Web Clips textbox as shown and click Add.



You may remove the remaining unnecessary feeds by selecting them one by one and clicking Remove button. Finally, you can click Ok button.

Troubleshooting common problems:

What if I can't see my Windows Sidebar in Windows Vista? No worries follow ANY ONE of these steps:

- 1) Click Start. Type sidebar and hit enter
- 2) If this does not work, then type run and hit enter. Then type windows sidebar and press ok. It should load the Sidebar.
- 3) If you want Windows Sidebar to appear every time you start windows, go to Control Panel and Windows Sidebar shows up if you are using the Classic View. Open it and you can configure the sidebar to start when Windows boots.

What if I can't see the RSS Gadget in my Windows Sidebar? Simply follow these steps:

- 1) Click the Gadgets symbol: The Gadgets symbol is a plus sign at the top of the Sidebar, which opens the Gadget Gallery.



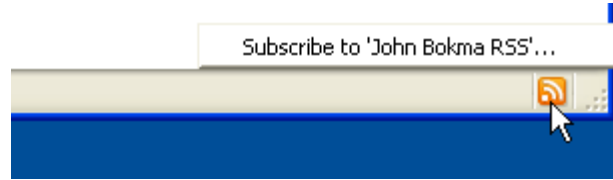
- 2) Double-click a gadget (or click and [drag](#) it to the Sidebar): In the resulting Add Gadgets dialog box you can find the gadgets to double click, or you can click and drag any gadget to the Sidebar. If you want to view additional gadgets, click the arrows on the Page # of # item in the top left corner of the dialog box.
- 3) Click the Close button to close the dialog box.

What if I'm using Internet Explorer 6 (and below) or Google Chrome browser, can I still view the RSS Feeds inside the browser?

Internet Explorer 6 (and below) or Google Chrome do not have RSS reader inbuilt. So, they don't support feeds.

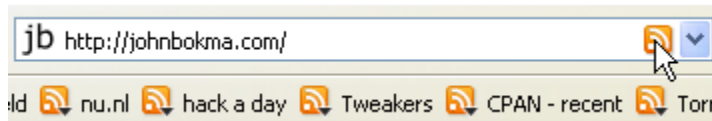
What if I'm using Mozilla Firefox, can I view the RSS Feeds then?

- 1) Subscribing to an RSS web feed in Firefox is as simple as creating a so called Live Bookmark. And to make life even easier Firefox can auto detect some feeds, and provide a shortcut for subscribing.



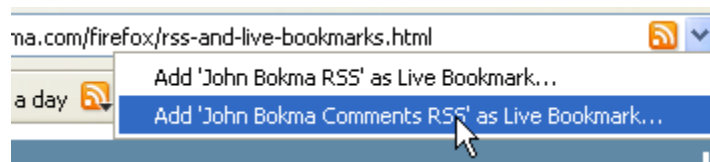
Subscribing to an RSS feed (pre 1.5)

- 2) When you visit a site and you see the orange icon in the bottom right part of the Mozilla Firefox browser window (the status bar), or if you are using version 1.5 or newer, in the right most part of the address bar.



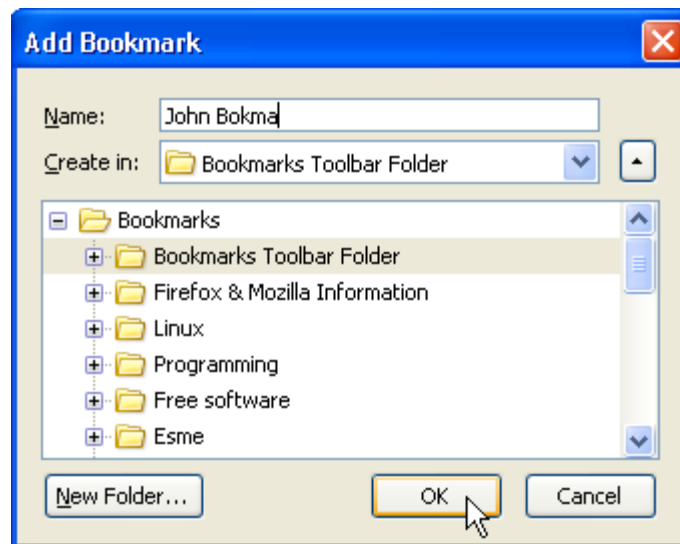
- 3) Subscribing to an RSS feed (1.5 and later)

- 4) You can add the feed(s) by clicking the orange icon and subscribing to one. If there is more than one RSS feed, Firefox shows a list from which you can pick one.



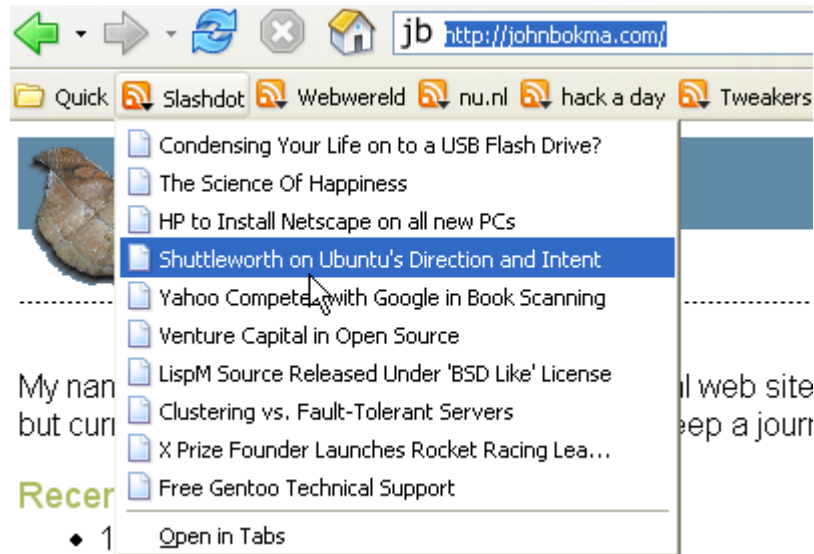
Multiple RSS feeds (1.5 and later)

- 5) The Add Bookmark (Add Live Bookmark for 1.5 and newer) dialog appears and you can add the Live Bookmark.



Adding a Live Bookmark

- 6) I prefer to add the Live bookmarks to the Bookmarks Toolbar Folder, normally shown under the navigation toolbar, so I can have a quick peek at recent events with just one mouse click.



Live Bookmarks added to the Toolbar Folder

Manually subscribing to an RSS feed

- 7) If a site has an RSS feed, but the orange icon doesn't show up, you can add the feed manually. Select "New Live Bookmark..." in the Bookmarks Manager and enter the URL and other information of the feed.
- 8) If you don't want to create a bookmark, you can install one of these 2 Firefox plugins which are Firefox compatible RSS Readers:

<https://addons.mozilla.org/en-US/firefox/addon/2325>

<https://addons.mozilla.org/en-US/firefox/addon/424>

What if I'm using a RSS Reader already?

Great! Then simply add www.ila-net.org/ILAFeeD.xml as a new feed in your RSS Reader. For those of you who are familiar with open source RSS Readers, we recommend using [RSS Bandit](#) or [RSS Owl](#) as they are both platform independent (so it can be used on any Operating System) and have rich features.

What if I want to add feeds to my default Google / Yahoo / MSN / Pluck / Bloglines / NewsGator account?

Simple copy and paste the following links into the address bar of Internet Explorer (then hit enter):

For MSN:

<http://my.msn.com/addtomymn.armx?id=rss&ut=http://www.ila-net.org/ILAFeeD.xml&ru=http://searchenginewatch.com>

For Bloglines:

<http://www.bloglines.com/sub/http://www.ila-net.org/ILAFeeD.xml>

For News Gator:

<http://www.newsgator.com/ngs/subscriber/subext.aspx?url=http://www.ila-net.org/ILAFeeD.xml>

For Pluck:

http://client.pluck.com/pluckit/prompt.aspx?GCID=C12286x053&a=http://www.ila-net.org/ILAFeeD.xml&t=Search_Engine_Watch

For Yahoo:

<http://add.my.yahoo.com/content?.intl=us&url=http://www.ila-net.org/ILAFeeD.xml>

For Google:

<http://fusion.google.com/add?feedurl=http://www.ila-net.org/ILAFeeD.xml>

For information about how to add RSS Feeds to PDA's/Mobiles, other operating systems or any general questions, email nkale@ila-net.org